Creating a PD Icon for Mac

Introduction: This procedure is intended to direct staff and users on how to create a new Practice Director Icon.

Purpose: The purpose of this procedure is to instruct staff or a user how to create a Practice Director Icon on a Windows computer.

Scope: This policy applies to all Practice Director Users.

Policy or Procedure:

Creating Practice Director on Mac OS:

1. Open up the internet browser using Firefox. If you do not have Firefox you can use the link below to install Firefox on your computer.

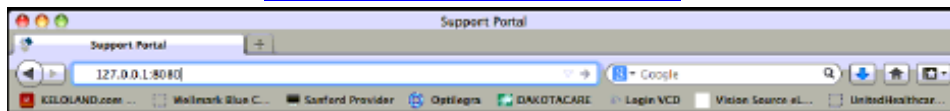2. http://www.mozilla.org/en-US/firefox/features/

    In the address bar enter your office's static IP address followed by ":8443". The static IP address is located on the Practice Director server. The link provided should help with locating the static IP address on your Mac server http://osxdaily.com/2010/11/21/find-ip-address-mac/
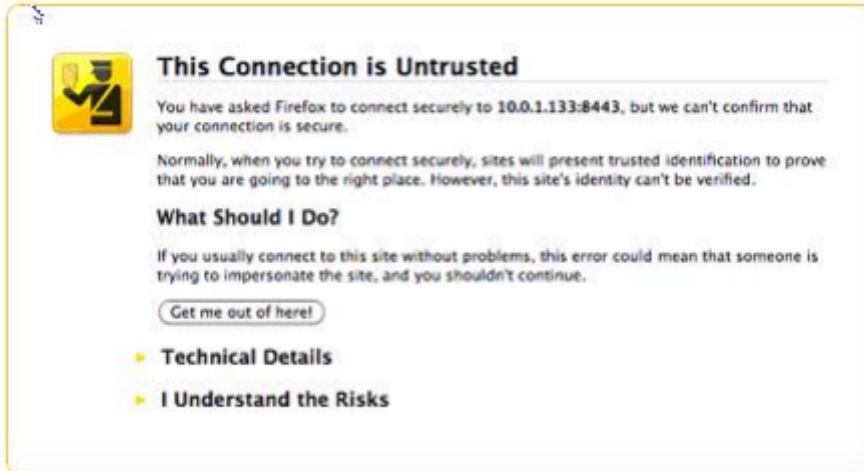   ***NOTE:** If you have a Windows Server please see the instructions for creating an icon on a Windows computer.

3. Once you know the static IP address you will enter it into the address field in Firefox as follows https://###.###.###.###:8443

4. A window will pop-up that says "This Connection is Untrusted" Please note that the IP address will be the static IP for your Practice Director Server.
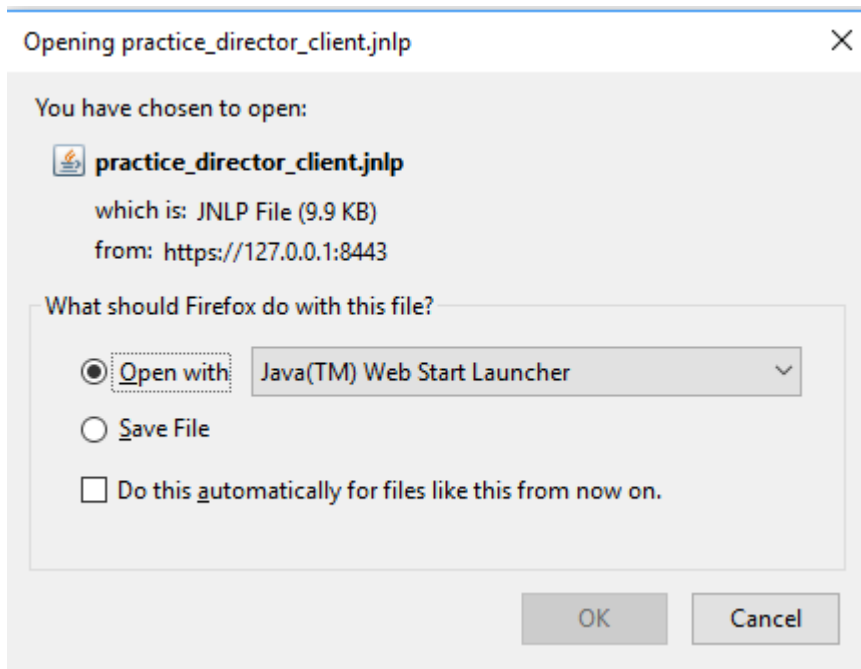
This Connection is Untrusted

You have asked Firefox to connect securely to **10.0.1.133:8443**, but we can't confirm that your connection is secure.

Normally, when you try to connect securely, sites will present trusted identification to prove that you are going to the right place. However, this site's identity can't be verified.

What Should I Do?

If you usually connect to this site without problems, this error could mean that someone is trying to impersonate the site, and you shouldn't continue.

Get me out of here!

► **Technical Details**

► **I Understand the Risks**

6. Select the yellow arrow next to "I understand the Risk" and select the Add Exception button.

▼ **I Understand the Risks**

If you understand what's going on, you can tell Firefox to start trusting this site's identification. **Even if you trust the site, this error could mean that someone is tampering with your connection.**

Don't add an exception unless you know there's a good reason why this site doesn't use trusted identification.
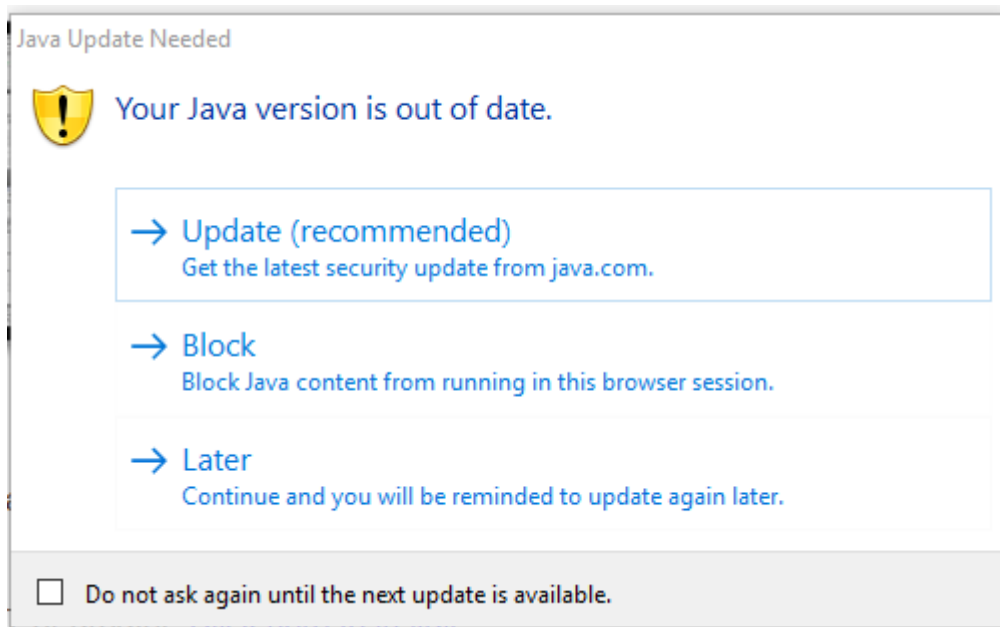
Add Exception...

7. Now you will want to select the blue Launch Practice Director EHR button on the bottom of the screen

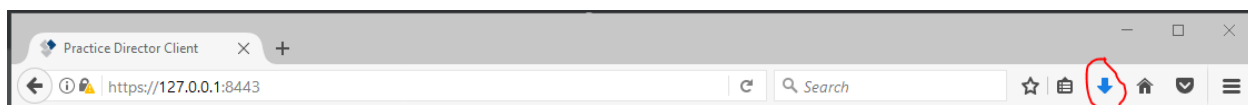
Launch Practice Director EHR

8. When the Open practice_director_client.jnlp window comes up leave it set to Open with Java Web Start (default) and select OK.
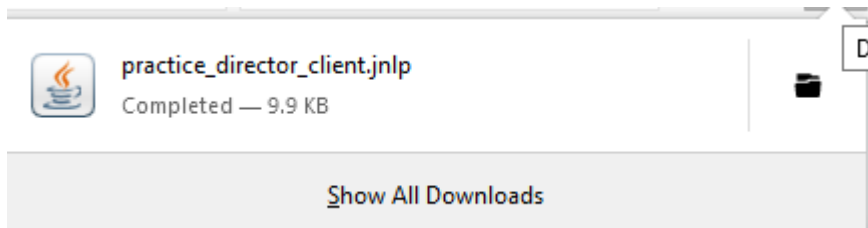

9. Next you may get a warning window as pictured below will pop up. Please select the box next to "Do not ask again until the next update is available" and click on Later.
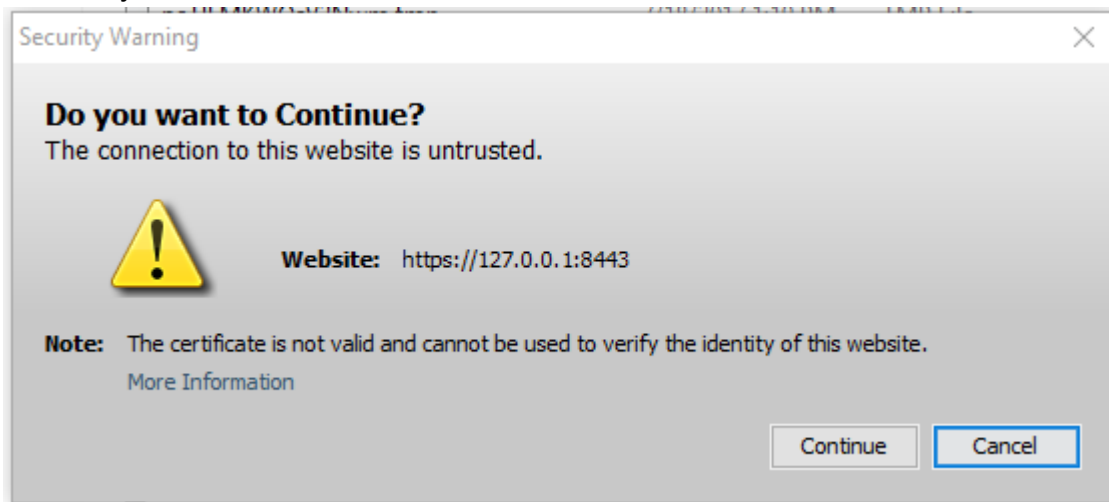
10. Than you will want to select the down pointing arrow above, it should be blue.

11. In there you should see a download called practice_director_client.jnlp.

12. The Window wanting you to update Java may pop up again, and you will just need to do the same thing from step 9. What you should see on the screen is a short Java loading Window and then a "Do you want to continue?" Window. In this window you will select Continue.

13. You will see a Java loading page and then another downloading/verifying page. This will be followed by the login screen comping up and the icon appearing on the desktop.